

## Project Manager – Responsible Timber

Job Description, April 2019

### 1. Position summary

BVRio ([www.bvr.io](http://www.bvr.io)) is a non-profit organisation with a mission to promote the use of market mechanisms to facilitate compliance with environmental laws and support the green economy. While originally focused on promoting environmental compliance in Brazil, more recently BVRio expanded its scope and activities to tackle international and global challenges. This includes work on timber legality, responsible agriculture, solid waste & plastic, and forest legislation.

We are looking for a proactive professional with practical experience working on environmental projects, to help BVRio manage its projects related to the promotion of legal and certified timber products in the tropics. This includes technical work (including international travel where relevant), managing stakeholder relationships, event planning and contributing to donor reporting.

This is an exciting opportunity to join a growing organisation working at the interface between policy, trading and finance to promote legality and sustainability in the forest and agricultural sectors in the tropics.

As this role is based in Oxford, candidates should be either based or willing to relocate to Oxford. The position will involve travel to Central Africa, Southeast Asia and China.

### 2. Responsibilities

- Help manage and deliver donor-funded projects related to the promotion of legal and certified timber products. This includes technical work, managing stakeholder relationships, event planning and contributing to reporting;
- Proactively engage with timber industry professionals, trade federations and other timber-related organisations to promote BVRio's activities related to timber legality;
- Work with other members of the team to plan, organise and deliver trade fair events in international locations to connect buyers and sellers of legal and certified timber;
- Attend timber promotion events and trade fairs, acting as an ambassador BVRio's timber legality activities;
- Liaise with BVRio representatives worldwide to expand BVRio's connections with timber traders and engage with potential users of BVRio's online negotiations platform for legal and certified timber products.

### 3. Qualifications, Skills and Experience

- A Masters (or equivalent) qualification in a relevant subject (e.g. forestry, natural resources management, conservation, agriculture);
- At least 2 years' experience in the timber or forest governance sector;
- Understanding of environmental sustainability issues affecting the forest products sector;
- Knowledge of timber legality processes (FLEGT, EUTR, US Lacey Act etc.) and timber verification schemes (FSC, PEFC etc.);
- Experience developing and maintaining effective partnerships with a range of stakeholders including companies, small and medium enterprises, trade federations, NGOs and governments;
- Excellent verbal & written communication skills, including presentation skills;
- Enthusiastic networker able to communicate well across different cultural backgrounds;
- Ability and willingness to travel and work on short assignments in the UK and internationally.

#### Highly desirable:

- Existing network of connections within the timber sector;
- Experience working in West or Central Africa;
- French speaker.

### 4. Salary

Salary will be commensurate with experience, likely in the range of £27,000 - £33,000.

### 5. To apply

Please send your CV and a cover letter (1 - 3 pages in total) explaining your suitability for the position and confirmation that you are eligible to work in the UK to [cv@bvr.io](mailto:cv@bvr.io).

***Application Deadline: 10<sup>th</sup> May 2019***

BVRio is an equal opportunity employer.